

# Dance Express

## Wish it..... Dream it..... Do it.....

1A Austin St, Onekawa 4110

danceexpressoffice@xtra.co.nz

### **2026 ENROLMENT FORM**

Please complete all sections and return this form to our studio. Forms may also be posted or emailed to the above addresses. A separate form is required for each student.

**Please ensure you thoroughly read our terms and conditions overleaf as there are a lot to absorb.**

#### **Person/s Responsible for Fees:**

**Name:** \_\_\_\_\_

**Postal Address:** \_\_\_\_\_ **Post Code:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Payment method:** (please circle) **Cash** or **Internet Banking**

**Student/Dancer:** Has this student or family member been enrolled here previously . Yes / No

**Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Parents/Caregivers:** \_\_\_\_\_ **Ph:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Allergies/Injuries/Medical/Learning problems we should be aware of:** \_\_\_\_\_

#### **Emergency Contact:**

**Name:** \_\_\_\_\_

**Ph:** \_\_\_\_\_ **Relationship to Student:** \_\_\_\_\_

<b>Discipline</b> (Hip Hop-Jazz-Tap- Ballet - Contemporary-Musical Theatre)	<b>Day and Time</b> (e.g. Wednesday 4.20pm)	<b>Comments</b> (office use only)

**Parents Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

*By signing this enrolment form I affirm that I have read and agree to abide by the terms and conditions overleaf.*

## **2025 Fees Per 10 Week Term**

Teenie Tinies 3-4yrs 30minute classes \$160.00  
Move and Groovers 4-5yrs 40 minute classes \$175  
45/50-minute class (per 10 week term): \$190.00  
60-minute class (per 10 week term): \$210.00

Families being invoiced for more than one class, multi class discounts will apply.

## ***Terms and Conditions***

**Enrolment:** It is your responsibility to advise Dance Express of any enrolment changes. Unless we hear from you, your child is automatically enrolled for the following term. If your child cannot commit to a term due to another sporting activity, it is unrealistic to expect your child to return to the same class at a later date. It interrupts the teacher and existing pupils who will have moved on and developed their skills. Private lessons can be arranged so your child can catch up.

**Class and Level:** We do our best to find the most suitable class for your child. Teachers will guide the students to the most appropriate grade and it is ultimately at the teacher's discretion.

**Fees:** Full term fees are to be paid by the first Monday of each term. AP's start the first Monday of term and are due every week/fortnight on Mondays thereafter. **Term fees are charged for 10 weeks per term.**

**Late fees:** A late fee of 10% will be applied to all accounts unpaid by the second lesson of the term. All overdue accounts where families fail to arrange payment will be passed on to a debt collection agency. All debt collection costs are the sole responsibility of the nominated bill payer.

**Payment of your Account:** Accounts can be paid by cash or internet banking. Cash payments can be dropped off in the drop box on our reception desk, please put cash into envelope with dancer's name. Internet banking payments can be made to a/c Name: **Dance Express Limited 03-0698-0205584-000.** Please use family ID (from your invoice) and students name as reference.

If you wish to set up a weekly automatic payment please contact us as soon as possible to discuss our options.

**Account Credits:** In lieu of refunds, we now offer account credits. If your child does not commit to a term and you have already paid term fees, the amount will remain as a credit on your account for up to 52 weeks until your child returns.

**Delivery of Invoices:** All invoices are emailed out before the beginning of each term. If you do not receive yours you need to notify us as soon as possible so we can arrange for another invoice to be generated for you. Families are expected to update contact details as necessary.

**Delivery of Newsletters and Notices:** Students will usually receive their newsletters and notices in class, families will receive one by email.

**Cancellation of Classes:** If your child is no longer interested in continuing with a class you need to contact us as soon as possible. No refunds are given for classes not taken. Makeup classes are not offered unless by prior arrangement with the teacher.

**Absences:** Classes missed through absences or illness will not be refunded.

**Public Holidays:** Dance class arrangements are notified to parents via email.

**Rosettes:** Rosettes are **compulsory** for all junior students.

**Exams:** Exams are held in Term 3 for seniors and payment of exam fees is required towards the end of the previous term. We will notify families and students of exam times, as soon as we know. Exams are optional.

**End of Year Performance:** It is expected that all students perform in the end of year performance if they are enrolled for term 4.

**Costumes:** Costumes that have been bought and paid for by Dance Express or Teachers will be charged to your account if you fail to advise us of an enrolment change for yourself or your child.

**Code of Conduct:** All pupils, parents and caregivers are expected to respect their fellow students and parents and the Dance Express studios and property. Disrespect of our staff, studios and property and bullying of other students will not be tolerated.

**Disclaimer:** All classes can involve the risk of personal injury. While Dance Express takes all reasonable care in the conduct of its classes, it accepts no responsibility for injury or loss or damage of personal items or property.

Please do not park in the Motoland or Bottle O car parks.